## FY 2001-02 BUDGET BUDGET SECTION SUMMARY

Section Title: SOUTH PARK COUNTY SANITATION DISTRICT	Section Title:	SOUTH PARK COUNTY SANITATION DISTRICT
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#### A. Program Description

This budget finances administration of a collection system and pumping stations which serve the South Park area. Raw sewage is transported to the City of Santa Rosa for treatment and disposal. Treatment and disposal are covered by an agreement between the two entities.

#### **B.** Financial Summary

	GROSS	GROSS EXPENDITURES			NET COST/USE OF FUND BALANCE				
	FY 00-01	FY 01-02	Percent	FY 00-01	FY 01-02	Percent			
Section	Adopted	Requested	Change	Adopted	Requested	Change			
Operations	\$2,409,591	\$1,997,400	(17.11%)	\$451,107	(\$157,926)	(135.01%)			
Revenue Bonds	\$0	\$1,766,912	0.00%	\$0	\$1,508,912	0.00%			
Construction	1,542,588	2,340,000	51.69%	(279,912)	740,088	(364.40%)			
TOTAL:	\$3,952,179	\$6,104,312	54.45%	\$171,195	\$2,091,074	1121.46%			

#### C. Staffing Summary

No staffing is allocated to this index.

#### D. Workload Summary

					Change from	Change from
		FY 00-01	FY 00-01		FY 00-01	FY 00-01
	FY 99-00	Budget	Revised	FY 01-02	Orig.Budget	Revised
Workload Indicator	Actual	Estimate	Estimate	Projected	Estimate	Estimate
TOTAL ESDs	3,024	3,850	3,767	3,825	(0.65%)	1.54%
TOTAL APNs	2,121	2,137	2,192	2,180	2.01%	(0.55%)

#### E. Summary of Issues and Significant Changes

The requested rate per ESD for FY 01-02 annual service charges is proposed to increase to \$555, representing an 8.82% increase from the FY 00-01 rate.

The South Park CSD provides service to the South Park area using a gravity collection system and lift station at Todd Road. Wastewater from South Park CSD is treated and disposed of by the City of Santa Rosa at the Laguna Subregional Treatment Plant on Llano Road. In July of 1996, the City of Santa Rosa accepted responsibility for the operation and routine maintenance of the collection system.

An agreement for transfer of responsibility to the City of Santa Rosa of collection system operation and maintenance, and subsequent dissolution of the South Park CSD, was finalized in February of1996 and most recently amended in June of 2000. Under this agreement the South Park CSD will be dissolved and transferred to the City of Santa Rosa no later than June 30, 2006. The agreement also requires the South Park CSD to replace, slip-line, or repair 41,610 feet of the collection system and upgrade the Todd Road lift station before transfer of the South Park CSD to the City of Santa Rosa.

#### E. Summary of Issues and Significant Changes (continued)

South Park CSD is presently replacing or planning to replace six sections of the collection system between FY 01-02 and FY 04-05. Projects identified include: Moorland Avenue Phase II, Kenmore Lane, Corby Avenue and Vistoria Drive, East Robles and Santa Roasa Avenue (on East Robles from Highway 101 to Brooks Avenue), Santa Rosa Avenue (south of East Robles near Todd Road), and Santa Barbara Drive. The collection system projects idenfitied above, along with previously completed (i.e. Todd Road Lift Stations) projects or projects currently underway, will fulfill South Park CSD's responsibilities as required in the dissolution agreement with the City fo Santa Rosa. The South Park CSD issued \$3.1 million in revenue bonds in FY 00-01 to enable it to meet its capital replacement obligations along with the HVOC remediation costs explained below.

On December 22, 1998 the NCRWQCB released a draft Cleanup and Abatement Order (CAO) for halogenated volatile organic compounds (HVOCs) found in soil and groundwater in the vicinity of Sebastopol Road and West Avenue in the South Park CSD service area. The draft CAO specified that HVOCs found in the soil and groundwater are the result of a release from the South Park CSD collection system. Potential costs for investigation, remediation, and legal work related to the draft CAO are substantial (\$2-10 million). In FY 99-00, South Park CSD received a \$500,000 loan from the County of Sonoma General Fund to assist in the first phase of the Plan of Action for HVOC Investigation and Mitigation. The South Park CSD, County of Sonoma, and the NCRWQCB continue to work cooperatively to deal with this issue.

#### F. Summary of Reduction Options

No reduction options are proposed.

#### G. Attachments

- Summary of Revenues and Expenditures
- Character Justification
- Statement of Special Fund Activity

# FY 2001-02 BUDGET SUMMARY OF REVENUES AND EXPENDITURES

Section Title: SOUTH PARK CSD - OPERATIONS

Section/Index No: 654103

	Adopted	Requested		Percent
Sub-Object No. and Title	2000-01	2001-02	Difference	Change
DEVENUES.				
REVENUES:				
<u>TAXES</u>				
1001 Flat Charges - CY	\$1,818,864	\$2,013,984	\$195,120	10.73%
1061 Flat Charges - PY	50,000	50,000	0	0.00%
1120 Penalties / Costs on Taxes	10,000	10,000	0	0.00%
Subtotal Taxes	\$1,878,864	\$2,073,984	\$195,120	10.38%
USE OF MONEY				
1700 Interest on Pooled Cash	\$45,000	\$45,000	\$0	0.00%
1701 Interest Earned	1,670	1,367	(303)	(18.14%)
Subtotal Use of Money	\$46,670	\$46,367	(\$303)	(0.65%)
CHARGES FOR SERVICES				
3400 Sanitation Services	\$22,950	\$24,975	\$2,025	8.82%
Subtotal Charges for Services	\$22,950	\$24,975	\$2,025	8.82%
MISCELLANEOUS REVENUE				
4115 Santa Rosa Rebate	\$10,000	\$10,000	\$0	0.00%
Subtotal Miscellaneous Revenue	\$10,000	\$10,000	\$0	0.00%
ADMINISTRATIVE CONTROL ACCOUN	Т			
4200 ENT - LTD Proceeds	<u> </u>	\$0	\$0	N/A
4209 ENT - LTD Proceeds - Clearing	\$0	\$0	\$0	N/A
4210 Advances	\$4,331	\$4,634	\$303	7.00%
4219 Advances - Clearing	(4,331)	(4,634)	(303)	7.00%
Subtotal Administrative Control	\$0	\$0	\$0	N/A
TOTAL REVENUES	\$1,958,484	\$2,155,326	\$196,842	10.05%

### **SUMMARY OF REVENUES AND EXPENDITURES**

Sub-Object No. and Title	Adopted 2000-01	Requested 2001-02	Difference	Percent Change
ous expect for a full	2000 0.	200: 02	2	- Cilange
EXPENDITURES:				
SERVICES AND SUPPLIES				
6040 Communications	\$100	\$100	\$0	0.00%
6180 Maintenance - Bldgs / Impr	0	0	0	N/A
6522 District Services	100,000	50,000	(50,000)	(50.00%)
6540 Contract Services	270,000	270,000	) O	0.00%
6570 Consultant Services	500,000	100,000	(400,000)	(80.00%)
6573 Administration Costs	18,000	18,700	700	3.89%
6610 Legal Services	30,400	20,000	(10,400)	(34.21%)
6630 Audit / Accounting Services	7,836	8,100	264	3.37%
7000 Special Departmental Expense	185,755	125,000	(60,755)	(32.71%)
7320 Utilities	2,500	2,500	` ´ O´	0.00%
Subtotal Services and Supplies	\$1,114,591	\$594,400	(\$520,191)	(46.67%)
OTHER CHARGES				
7961 Sewer Capacity Rights	\$1,150,000	\$1,000,000	(\$150,000)	(13.04%)
7980 Depreciation	95,000	95,000	(ψ150,000)	0.00%
·	\$1,245,000	\$1,095,000	(\$150,000)	
Subtotal Other Charges	\$1,245,000	\$1,095,000	(\$150,000)	(12.05%)
OTHER FINANCING USES				
8625 OT - W/in Special Dist - BOS	\$0	\$258,000	\$258,000	N/A
Subtotal Other Financing Uses	\$0	\$258,000	\$258,000	N/A
APPROPRIATIONS FOR CONT				
9000 Approp for Contingencies	\$50,000	\$50,000	\$0	0.00%
Subtotal Approp for Contingencies	\$50,000	\$50,000	\$0	0.00%
TOTAL EXPENDITURES	\$2,409,591	\$1,997,400	(\$412,191)	(17.11%)
TOTAL NET COST (Expenditures Minus Revenues)	\$451,107	(\$157,926)	(\$609,033)	(135.01%)

### **FY 2001-02 BUDGET**

### **CHARACTER JUSTIFICATION**

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Operations

Character Title: Taxes Character No.: 654103-10

#### 1001 Flat Charges - CY

Flat charge revenue from annual service charges is expected to increase from the adopted FY 00-01 budget. The rate will increase 8.82%, from \$510 to \$555; in addition, the number of ESDs charged on the tax roll is expected to increase from 3,715 budgeted in FY 00-01 to 3,780 for FY 01-02.

ESDs times annual rate: 3,780 x \$555 \$2,097,900

Less Estimated Delinquency Factor: 4% (83,916)

\$2,013,984

#### 1061 Flat Charges - PY

This item records the estimated delinquent amount of prior years sewer service charges.

#### 1120 Penalties/Costs on Taxes

This item records penalties paid on delinquent sewer service charges.

Character Title: Use of Money Character No.: 654103-17

#### 1700 Interest on Pooled Cash

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance \$1,000,000

Projected Interest Rate 4.50%

Projected/Planned Interest on Pooled Cash \$45,000

#### 1701 Interest Earned

This account records interest earned on a loan to Occidental CSD for cash flow purposes. Interest payments on the Occidental CSD loan will continue through FY 04-05.

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Operations

Character Title: Charges for Services Character No.: 654103-30

#### 3400 Sanitation Services

This account records annual sewer service charges for entities that are invoiced, rather than collected as flat charges on the tax roll, and for new hook-ups as they occur during the year. The Sanitation Rate Ordinance requires that charges be collected at the time permits are issued. The properties are then added to the tax roll master listing and collected through sub-object 1001, Flat Charges, in the following year.

Based on projected FY 01-02 ESDs, the District will experience an increase in revenue from invoiced entities. The revenue projected for FY 01-02 reflects invoiced ESDs at 45, and an increase in the annual sewer service charge from \$510 to \$555.

ESDs x Annual Charge  $45 \times $555 = $24,975$ 

Character Title: Miscellaneous Revenue Character No.: 654103-40

#### 4115 Santa Rosa Rebate

This account records the annual rebate received from the City of Santa Rosa in accordance with the City of Santa Rosa's Subregional Agreement. The rebate amount is the adjustment between projected and actual costs for operation and maintenance of the Subregional Wastewater System.

Character Title: Administrative Control Account Character No.: 654103-42

#### 4210 Advances

This account records the principal payment received from the Occidental CSD for an outstanding loan. Payments began on June 30, 1985 and will continue through June 30, 2005.

#### 4219 Advances - Clearing

This is the clearing account for sub-object 4210, Advances.

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Operations

Character Title: Services and Supplies Character No.: 654103-60

#### 6040 Communications

Pending dissolution of the District, minor communication service expenses may be incurred.

#### 6522 District Services

This account is used primarily to record staff time associated with maintaining the sanitation master user listing for the District, as well as management and administrative time associated with negotiating and administering agreements with the City.

#### 6540 Contract Services

This account records the cost of collection system maintenance paid to the City of Santa Rosa.

#### 6570 Consultant Services

This account will record the cost of required consultant services related to the HVOC issue.

#### 6573 Administration Costs

This account represents the 1% administration fee assessed by the County for processing collection of flat charges on the tax roll.

#### 6610 Legal Services

This item is requested to provide funds for the estimated cost of legal services to be provided by County Counsel, or outside legal services, as required.

#### 6630 Audit / Accounting Services

This item represents an estimate from the Auditor's Office for the FY 01-02 expense for the audit of the previous fiscal year (\$5,200 as set forth in the Budget Instructions). In addition, this item records the direct allocation of Auditor-Controller Fiscal Services staff costs for time expected to be spent on District accounting.

#### 7000 Special Departmental Expense

This account will record expenses incurred as a result of the HVOC issue. Per agreement, annual payments to the North Coast Regional Water Quality Control Board in the amount of \$125,000 began in FY 99-00 and will continue until FY 2003-04.

#### 7320 Utilities

This account records the cost of certain utility bills that the District is still obligated to pay.

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Operations

Character Title: Other Charges Character No.: 654103-75

#### 7961 Sewer Capacity Rights

South Park CSD participates with the cities of Santa Rosa, Rohnert Park, Cotati and Sebastopol in the Santa Rosa Subregional Sewage System. Santa Rosa provides the treatment for raw sewage for the other participating entities. This payment, required by agreement, is South Park's share (based on capacity needs) of the cost of operations and improvements to the subregional facilities and the bonds used to finance them. Prior to the annexation of the Roseland area of South Park by the City of Santa Rosa, the South Park CSD's sewer capacity charge was based on a capacity in the Subregional Wastewater Treatment Plant of 700,000 gallons per day.

#### 7980 Depreciation

Generally accepted accounting principles require that depreciation be expensed each year.

Character Title: Other Financing Uses Character No.: 654103-86

#### 8625 OT - W/in Special Dist - BOS

This account reflects the transfer of cash from the operations fund to the 2000 Revenue Bond Fund necessary to satisfy the annual debt service payment on the bonds. The amount to be transferred is determined from the debt service schedule for the bonds.

Character Title: Appropriations for Contingencies Character No.: 654103-90

#### 9000 Appropriations for Contingencies

This account provides funding for unanticipated expenditures or revenue shortfalls.

# FY 2001-02 BUDGET STATEMENT OF SPECIAL FUND ACTIVITY

**Department:** Sonoma County Water Agency - Sanitation

Section: South Park CSD - Operations

DESCRIPTION OF FUND ACTIVITY	Actual FY 99-00	Estimated FY 00-01	Requested FY 01-02
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings Available for Budgeting (See Detailed Components Below)	\$ 796,823	\$ 465,881	\$ 267,882
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	1,856,650	1,880,670	2,155,326
Expenditures - (Decrease) retained earnings	(2,267,517)	(2,178,000)	(1,997,400)
Net Surplus or Deficit - Inc/(Dec) to retained earnings	(410,867)	(297,330)	157,926
Adjustments to Reserves/Encumbrances:			
4200 ENT - LTD Proceeds		-	
4210 Advances (Occidental/County Loan)	504,047	4,331	4,634
7980 Depreciation	82,315	95,000	95,000
8090 Loss on Fixed Assets	-	-	-
Increase in Due to Other Funds	(100,000)		
Change in Encumbrances	(406,438)		
Increase in Notes Receivable - Current	-	-	
Net Adjustment - Increase/(Decrease) to Fund Balance	79,924	99,331	99,634
Undesignated/Unreserved <u>ENDING</u> Retained Earnings Available for Budgeting	\$ 465,881	\$ 267,882	\$ 525,442
Total Increase/(Decrease) in Retained Earnings for Fiscal Year (Difference between Beginning and Ending Balance)	(330,942)	(197,999)	257,560
Retained Earnings Components at Beginning of FY	7/1/99	7/1/00	
Cash	\$ 776,401	\$ 1,094,875	
Other Receivables	65,133	58,681	
Due to Other Funds	0	(100,000)	
Accounts Payable	(41,711)	(178,237)	
Encumbrances	 (3,000)	 (409,438)	
Total Beginning Retained Earnings	\$ 796,823	\$ 465,881	

### FY 2001-02 BUDGET SUMMARY OF REVENUES AND EXPENDITURES

Section Title: SOUTH PARK CSD - 2000 REVENUE BONDS

Section/Index No: 654202

Sub-Object No. and Title	Adopted 2000-01	Requested 2001-02	Difference	Percent Change
REVENUES:				
USE OF MONEY				
1701 Interest Earned	\$0	\$0	\$0	N/A
Subtotal Use of Money	\$0	\$0	\$0	(12.21%)
OTHER FINANCING SOURCES				
4625 OT - W/in Special Dist - BOS	\$0	\$258,000	\$258,000	N/A
Subtotal Other Financing Sources	\$0	\$258,000	\$258,000	100.00%
TOTAL REVENUES	\$0	\$258,000	\$258,000	N/A
EXPENSES				
SERVICES & SUPPLIES				
6635 Fiscal Agent Fees	0	500	\$500	N/A
6640 Debt Issuance Cost	5,000	5,000	\$0	0.00%
Subtotal Services & Supplies	\$5,000	\$5,500	\$500	10.00%
OTHER CHARGES				
7920 Interest	\$175,000	\$183,000	\$8,000	4.57%
7923 Discount / Bonds	\$1,000	\$1,000	\$0	0.00%
Subtotal Fixed Assets	\$176,000	\$184,000	\$8,000	0.00%
OTHER FINANCING USES				
8625 OT-Within SP Dists-BOS	1,800,000	1,577,412	(\$222,588)	(12.37%)
ADMIN CONTROL				
9200 ENT - Principal	0	\$75,000	\$75,000	N/A
9209 ENT - Principal Clearing	0	(75,000)	(75,000)	N/A
Subtotal Admin Control	\$0	\$0	\$0	0.00%
TOTAL EXPENSES	\$1,981,000	\$1,766,912	(\$214,088)	(10.81%)
			•	•
TOTAL NET COST	\$1,981,000	\$1,508,912	(\$472,088)	(23.83%)
(Expenses Minus Revenues)				

Department - Division: Sonoma County Water Agency - Sanitation Section Title: South Park CSD - 2000 Revenue Bonds

Character Title: Other Financing Sources Character No.: 654202-46

#### 4625 OT - Within Sp District

This account will record the operating transfer from the Operations fund necessary to meet the annual debt service requirements for the bonds.

Character Title: Services and Supplies Character No.: 654202-60

### 6635 Fiscal Agent Fees

This account records the annual administrative fees from the trustee for the 2000 Revenue Bonds.

#### 6640 Debt Issuance Costs

This account records the amortized costs associated with the issuance of the 2000 Revenue Bonds. This is an annual expense that will be recorded throughout the life of the bonds. Although this is a non-cash transaction, appropriations are necessary to record the expense.

Character Title: Other Charges Character No.: 654202-75

#### 7920 Interest

This account reflects the interest expense of the 2000 Revenue Bonds per the amortization schedule prepared upon the issuance of the revenue bonds.

#### 7923 Discount/Bonds

This account records the discount realized upon the issuance of the bonds. This will be an annual expense throughout the life of the bonds. Although this is a non-cash transaction, appropriations are required to record the expense.

Character Title: Other Financing Uses Character No.: 654202-86

#### 8625 OT - Within Sp Dist

This account will record the transfer of funds to the construction fund to finance the capital replacement program.

Character Title: Administrative Control Account Character No.: 654202-92

#### 9200 Ent - Principal

This account reflects the principal payment for the 2000 Revenue Bonds issued in early FY 2000-01 to finance the capital replacement program. Payments begin this fiscal year and will continue through FY 2026-27.

#### 9200 Ent - Principal

This is the clearing account for sub-object 9200, Ent - Principal.

### FY 2001-02 BUDGET STATEMENT OF SPECIAL FUND ACTIVITY

**Department:** Sonoma County Water Agency - Sanitation

Section: South Park CSD - 2000 Revenue Bonds

DESCRIPTION OF FUND ACTIVITY		Actual FY 99-00		Estimated FY 00-01		Requested FY 01-02
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings						
Available for Budgeting (See Detailed Components Below)	\$	_	\$	_	\$	1,630,598
Annual Revenues and Expenditures:	,		•		•	,,
Revenues - Increase retained earnings		-		-		258,000
Expenditures - (Decrease) retained earnings		-		(1,703,588)		(1,766,912)
Net Surplus or Deficit - Inc/(Dec) to retained earnings		-		(1,703,588)		(1,508,912)
Adjustments to Reserves/Encumbrances:						
4200 ENT - LTD Proceeds		-		3,565,000		-
Discount on Issuance of Bonds				(23,936)		
Debt Issuance Costs				(137,878)		
Increase in Matured Bonds Payable				(75,000)		
Amortization of Debt Issuance Costs				5,000		5,000
Amortization of Bond Discount				1,000		1,000
9200 - Ent Principal						(75,000)
Net Adjustment - Inc/(Dec) to Retained Earnings		-		3,334,186		(69,000)
Undesignated/Unreserved <u>ENDING</u> Retained Earnings						
Available for Budgeting	\$	-	\$	1,630,598	\$	52,686
Total Increase/(Decrease) in Retained Earnings for Fiscal Year						
(Difference between Beginning and Ending Balance)		-		1,630,598		(1,577,912)
Retained Earnings Components at Beginning of FY		7/1/99		7/1/00		
Cash with Fiscal Agent	\$	-	\$	-		
Interest Payable						
Matured Bonds Payable		0		0		
Total Beginning Retained Earnings	\$	-	\$			

# FY 2001-02 BUDGET <u>SUMMARY OF REVENUES AND EXPENDITURES</u>

Section Title: SOUTH PARK CSD - CONSTRUCTION

Section/Index No: 654301

Out Object New and Title	Adopted	Requested	Difference	Percent
Sub-Object No. and Title	2000-01	2001-02	Difference	Change
REVENUES:				
USE OF MONEY				
1700 Interest on Pooled Cash	\$22,500	\$22,500	\$0	0.00%
Subtotal Use of Money	\$22,500	\$22,500	\$0	0.00%
OTHER FINANCING SOURCES				
4625 OT - W/in Special Dist - BOS	\$1,800,000	\$1,577,412	(\$222,588)	(12.37%)
Subtotal Other Financing Sources	\$1,800,000	\$1,577,412	(\$222,588)	(12.37%)
TOTAL REVENUES	\$1,822,500	\$1,599,912	(\$222,588)	(12.21%)
EXPENDITURES:  OTHER CHARGES  8010 Contribution	\$20,000	\$0	(\$20,000)	(100.00%)
Subtotal Other Charges	\$20,000	<b>\$0</b>	(\$20,000)	(100.00%)
-	<b>,</b>	**	(+==,===,	(10010010)
FIXED ASSETS  8510 Building / Improvement  9142 Capital Replacement Program	\$0 1,522,588	\$0 2,340,000	\$0 817,412	N/A 53.69%
Subtotal Fixed Assets	\$1,522,588	\$2,340,000	\$817,412	51.69%
TOTAL EXPENDITURES	\$1,542,588	\$2,340,000	\$797,412	51.69%
TOTAL NET COST (Expenditures Minus Revenues)	(\$279,912)	\$740,088	\$1,020,000	(364.40%)

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Construction

Character Title: Use of Money Character No.: 654301-17

#### 1700 Interest on Pooled Cash

This account records interest on pooled cash held for the District by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance 500,000

Projected Interest Rate 4.50%

Projected/Planned Interest on Pooled Cash 22,500

The fund balance remaining in the construction fund is expected to be reduced as a result of work required to be completed prior to dissolution of the District.

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Construction

Character Title: Other Financing Sources Character No.: 654301-46

#### 4625 OT - W/in Special Dist - BOS

This account reflects the transfer of cash from the revenue bond fund to the construction fund to finance the capital replacement program.

Department - Division: Sonoma County Water Agency - Sanitation

Section Title: South Park CSD - Construction

Character Title: Fixed Assets Character No.: 654301-85

8510 Buildings / Improvements

No further projects are planned for this District prior to the scheduled dissolution.

9142 Capital Replacement Program

Collection system replacement projects are planned for the following areas in FY 01-02:

Corby Avenue / Victoria DrivePCAS No.AmountTBD\$1,040,000

Kenmore Lane TBD 1,300,000

Total \$2,340,000

# FY 2001-02 BUDGET STATEMENT OF SPECIAL FUND ACTIVITY

**Department:** Sonoma County Water Agency - Sanitation

Section: South Park CSD - Construction

DESCRIPTION OF FUND ACTIVITY	Actual FY 99-00	Estimated FY 00-01	Requested FY 01-02
Undesignated/Unreserved <u>BEGINNING</u> Retained Earnings Available for Budgeting (See Detailed Components Below)	\$ 2,144,130	\$ 1,601,359	\$ 1,603,859
Annual Revenues and Expenditures:			
Revenues - Increase retained earnings	376,575	1,545,088	1,599,912
Expenditures - (Decrease) retained earnings	(103,789)	(1,542,588)	(2,340,000)
Net Surplus or Deficit - Inc/(Dec) to retained earnings	272,786	2,500	(740,088)
Adjustments to Reserves/Encumbrances:			
4220 Contributed Capital	136,688	-	-
CDC Grant			200,000
Change in Encumbrance	(952,245)	-	
Net Adjustment - Inc/(Dec) to Retained Earnings	(815,557)	-	200,000
Undesignated/Unreserved <u>ENDING</u> Retained Earnings Available for Budgeting	\$ 1,601,360	\$ 1,603,859	\$ 1,063,771
Total Increase/(Decrease) in Retained Earnings for Fiscal Year (Difference between Beginning and Ending Balance)	(542,770)	2,500	(540,088)
Retained Earnings Components at Beginning of FY	7/1/99	7/1/00	
Cash	\$ 2,131,871	\$ 2,512,926	
Receivables Accounts Payable	28,000 (15,741)	40,678	
Encumbrances (P.O. and Contract)	(15,741)	(952,245)	
Total Beginning Retained Earnings	\$ 2,144,130	\$ 1,601,359	